

Request for Qualifications

Master Plan for the Town of Silverton and San Juan County

The Town of Silverton and San Juan County extends an invitation to professional planning firms to submit Statements of Qualifications (SOQs) to perform the task of creating a new combined Town/County Master Plan.

The ideal firm will have experience:

- Actively engaging local citizens in the master planning process
- Working in geographically isolated small communities and mountain towns
- Providing solutions for the self-determination of towns with a substantial tourist economy
- Providing unique solutions for managing backcountry and wilderness resources
- Developing a “living document” that is consistently used in the public decision-making process

In summary, the firm should understand the unique qualities of a community-oriented and geographically isolated mountain town and the surrounding high-mountain environment.

Statements of Qualifications should include, at a minimum, the following:

1. Experience of the firm in performing similar planning work, with citations of specific projects and names of clients and periods of performance.
2. Resumes of professional staff that would be performing the work, with relevant qualifications and experience.
3. Three (3) references of clients for whom the firm has performed similar work.
4. Digital samples of similar projects, if available.

A committee of officials from the Town of Silverton and San Juan County will select no more than five (5) firms based on their SOQs and invite them to submit formal bids in a Request for Proposals (RFP) process. The RFP will provide more detailed information regarding the project, including statement of work, period of performance, project budget and project deliverables.

Please send THREE copies of the SOQ to:

Director of Planning
Silverton and San Juan County
PO Box 250 or 1360 Greene St
Silverton, CO 81433

by COB, Friday May 8th, 2009.

If you have questions please call or email Planning Director Adam Sickmiller at 970-387-5522 (ext 16) or asickmiller@silverton.co.us for further details.