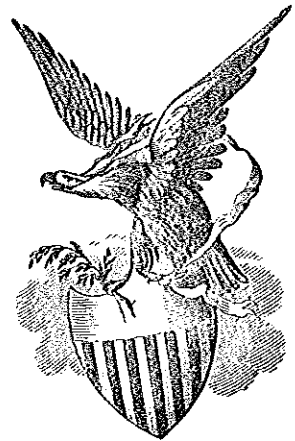


— Town of Silverton —

Post Office Box 250 Silverton, Colorado 81433-0250

TELEPHONE (970) 387-5522 FAX (970) 387-5583

E-MAIL: townhall@ekiva.net



Dear Existing Business Owner,

The Town has updated the Business License application, and is working to make your application process for an annual business license easier. Please read the following carefully:

- If you charge sales tax as part of your business, effective January 1, 2009 the Town's sales tax is now 7.9%. Please update your cash registers accordingly. All sales tax collected will still be sent to the State. Your new forms from the state will look slightly different.
- You must obtain a sales tax license from the Town of Silverton AND your business license. The sales tax license is free of charge, but all applicable business license fees still apply.
- If you are a restaurant or caterer, you will be required to show proof of payment to San Juan Basin Health for your annual license and inspection.
- If you have made any changes to your building or business, you may be required to have your business inspected by the Building or Fire Department prior to receiving your new license.
- The Town will be working over the next several months to address a variety of issues and concerns raised about the refuse billing system. Your input is appreciated.
- The Town asks that all businesses submit their annual application and fees as soon as possible, and PRIOR to opening your business in 2009. This will help us get your licenses out to you in a timely manner. The majority of businesses wait until May 1 to submit their application, making it difficult for us to review and print licenses in a timely fashion.
- The Town adopted the 2003 International Fire Code effective November 2008. All restaurants are required to meet the Fire Code for ventilation and fire suppression for grease fires. Silverton cannot afford to have a fire, such as that experienced in Durango last winter. Businesses previously notified by the Fire

Department that they do not currently meet the Fire Code will be required to install or upgrade to the appropriate equipment PRIOR to opening in 2009. Restaurants currently open and operating without the appropriate equipment will be given until May 1 to comply. A separate letter to all affected businesses from the Fire Department will be forthcoming.

If you have questions, please contact Brian Carlson, Clerk-Treasurer at 970-387-5522.